



The following fees are due with this Application:

Review Fees: \$2,250

Completion Deposit: \$5,000

Contractor Deposit: \$5,000

Make checks payable to the I'On Assembly.

Note: Incomplete submittals will not be reviewed.

IDC Permit \_\_\_\_\_

## New Home Construction Preliminary Design Review Application

One hardcopy of complete application package must be submitted to the IDC for review. It is the homeowner's responsibility to gather, print & supply all requirements to complete the application & deliver it to the IDC office for review. Also, please also email the complete application package in PDF format in one email for digital filing purposes only.

Date: \_\_\_\_\_

Address: \_\_\_\_\_ Lot Number: \_\_\_\_\_

Owner(s): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Designer: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Person Submitting Application: \_\_\_\_\_ Owner \_\_\_\_\_ Designer \_\_\_\_\_ Contractor

Lot description/information:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Application Requirements:** Please refer to the New Construction Preliminary review application checklist and any of the individual checklists for other item(s) that are included in your New Construction application but not found on the Preliminary review checklist. Each application checklist has a list of items that must be included in the application package for an IDC review. Please note that there will be some overlapping between the checklists. Landscape plans are required with a New Home Construction Preliminary application. Please refer to the New Construction Landscaping checklists for the submittal requirements. The checklists are on the I'On website, [www.ioncommunity.com](http://www.ioncommunity.com), under the IDC tab.

**Products and Materials Specifications:** Fill out the pertinent information below.

<u>Exterior Element</u>	<u>Color</u>	<u>Manufacturer/Description/Specifications</u>
Brick	_____	_____
Siding	_____	_____
Stucco	_____	_____
Exterior Trim	_____	_____
Chimney/Foundation	_____	_____
Roofing	_____	_____
Windows	_____	_____
Shutters	_____	_____
Balcony/Porch railing	_____	_____
Balcony/Porch flooring	_____	_____
Door - Entry	_____	_____
Door - Garage	_____	_____
Doors - Other	_____	_____
Exterior Lighting	_____	_____
Gutters	_____	_____

**Important IDC information**

- 1) IDC meetings are held the 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays of the month unless otherwise noted.
- 2) The IDC has 30 days, from the date that a complete application was submitted, to notify you of their decision.
- 3) IDC approval is valid for 6 months. If an approved project is not started within 6 months from approval date, the approval expires. If an application is reviewed but not approved with additional items requested to be submitted and those items are not submitted within 6 months, the application expires.
- 4) Once an application or an approval expires, a new application and fees must be submitted to move forward with the proposed project.
- 5) Approved projects must be completed within 12 months from the initial approval date.

**The IDC approves architectural aesthetics only. IDC approval is not permission to build. A building permit from the TOMP and approval in writing from the IDC are both needed to build/install/enclose any structure on your property.**