



The following fees are due with this Application:
Minor Changes Review Fee: \$100
Major Changes Review Fee: \$350 & **Deposit fee:** \$500
(2 separate checks)
 Make checks payable to the I'On Assembly.

IDC Permit _____

Landscape Changes to Property / Review Application

Please indicate which landscape change review is appropriate for your application request.

_____ **Minor Landscape change** (2 listed minor change items per application maximum)

Examples: **1.** Screening trash/recycle bins with a fencing screen not matching an existing fence on the property or screening with evergreen hedge plants not on the pre-approved hedge screen list. **2.** Installation of a propane tank and/or generator. **3.** Adding or replacing a few plants in a small area of the yard. **4.** Installing pervious hardscape and/or unapproved plant material to Right-of way strip (See pre-approved plant list for Right-of -way). **5.** Small pervious hardscape change such as path or patio/driveway extension. **6.** Removal of 3 or more trees on a built lot.

_____ **Major Landscape change(s)**

1. Landscape plans with significant and/or several changes to plant material and/or hardscape. **2.** Requests proposing to install or enlarge a landscape structure such as a deck, impervious patio, trellis, arbor, pergola, large outdoor masonry fireplaces, outdoor kitchens, fence, masonry wall or ADA wheelchair ramp, etc.

One hardcopy of the complete application package must be delivered to the IDC office for IDC review. It is the homeowner's responsibility to gather, print & supply the application requirements and to deliver the complete application package to the IDC office for IDC review. Also, email the complete application in PDF format in one email for digital filing purposes.

Date: _____

Address: _____ Lot Number: _____

Owner(s): _____

Address: _____

Phone: _____ Email: _____

Designer: _____

Address: _____

Phone: _____ Email: _____

Contractor: _____

Address: _____

Phone: _____ Email: _____

Person Submitting Application: _____ Owner _____ Designer _____ Contractor

List proposed change(s) and explain reasons for change:

Application Requirements: Please refer to the appropriate Landscape application checklist for the application you are submitting and the individual checklists for any other items you may be incorporating in your Landscape Changes but not found on the Major or Minor landscape checklists. Each checklist provides a list of submittal requirements that you will need to include in the application package for an IDC review. If you have several changes on one application, please note that there will be some overlapping between individual checklists. The checklists can be found on www.loncommunity.com under the IDC tab.

Note: Complete hardcopy applications must be submitted by noon on Tuesday prior to an IDC meeting. The complete application should also be e-mailed in PDF format in one email to idc_ion@ravenelassociates.com for digital filing.

Product & Material Specifications: Fill out the information pertaining to your request.

<u>Exterior Element</u>	<u>Color/Stain</u>	<u>Manufacturer/Description/Specifications</u>
Brick	_____	_____
Pavers	_____	_____
Stucco	_____	_____
Fence material	_____	_____
Gate material	_____	_____
Artificial turf	_____	_____
Gutters	_____	_____
Landscape lights	_____	_____
Deck material	_____	_____
Trellis/Pergola material	_____	_____
ADA ramp material	_____	_____

The IDC approves architectural aesthetics only. IDC approval is not permission to build. A building permit from the TOMP and approval in writing from the IDC are both needed to build/install/enclose any structure on your property.

Important IDC information

- 1) IDC meetings are held the 1st and 3rd Tuesdays of the month unless otherwise noted.
- 2) The IDC has 30 days, from the date that a complete application was submitted, to notify you of their decision.
- 3) IDC approval is valid for 6 months. If an approved project is not started within 6 months from approval date, the approval expires. If an application is reviewed but not approved with additional items requested to be submitted and those items are not submitted within 6 months, the application expires.
- 4) Once an application or an approval expires, a new application and fees must be submitted to move forward with the proposed project.
- 5) Approved projects must be completed within 12 months from the initial approval date.