

Application Checklist for Gutters & Downspouts

Required application items:

_____ Review Fee

_____ **Pictures** of all house elevations and/or outbuilding elevations where proposed gutters and downspouts will be installed.

_____ **Provide mapping** of or show where on the house and/or outbuilding that proposed new gutters and downspouts will be installed.
* If simply replacing existing gutters and downspouts, like for like, provide pictures, with location labeled, showing existing gutter & downspout locations.

_____ Provide **Manufacturer spec sheet** with photo of gutter and downspout indicating color and style.

_____ Provide **direction of stormwater flow and locations where downspouts connect** to French drains, pop-up emitters and/or other drainage elements to ensure that stormwater does adversely affect adjacent properties.

Note: Downspouts should be located on secondary facades only. Downspouts are not to be installed on front façades or on columns/posts on the front and/or main facades.