

## I'On Memorial Bench Policy

Purpose: The purpose of this Policy is to outline the procedures for requesting and installing a Memorial Bench on I'On Assembly Common Property.

Memorial Bench Procedure: I'On Titleholders may purchase a Memorial Bench through the I'On Trust. The purchase includes the bench, plaque on the bench, and installation on I'On Assembly common property. Prior to installation, the Titleholder must obtain approval from the Landscape and Infrastructure Committee on the proposed location for the bench. Once approval is granted from the Committee, the location will be marked for installation. After the installation of the memorial bench, the bench becomes property of the I'On Assembly and will be maintained by I'On Assembly. Benches may be moved in the future if necessary. If a memorial bench ever becomes beyond repair, the bench will be removed and not replaced by the I'On Assembly. Prior to removal, the I'On Assembly will make an effort to contact the original requestee (using the contact information given at time of purchase) and inform them of the bench removal. At that time the requestee can then choose to purchase a replacement bench from the I'On Trust. If a replacement bench is not purchased, the plaque from the bench will be held at the Assembly's management office, for a maximum of one year, for the original owner to pick up.

***This is to certify that the Board of Trustees adopted the Memorial Bench Policy by unanimous consent, effective July 19, 2021, until such date as it may be modified, rescinded or revoked.***