



I'On Assembly Security Camera Policy

Purpose

The purpose of this Policy is to outline guidelines for the use of security cameras owned and operated on I'On Common Areas by the I'On Assembly.

Security Camera Locations

Security Cameras are located at the gate to the main dock as well as on the dock pierhead to provide surveillance for the protection of property. The purpose for the security cameras is to capture video and/or images and store them on a cloud-based device so that if property is reported stolen or damaged, the recordings may record evidence of the incident.

Video Surveillance Monitoring and Archival Storage

- I'On camera surveillance systems are capable of being monitored remotely from a cloud-based camera app by the I'On General Manager and Assistant Manager, Board President, and the Amenity Chairman.
- Though the security cameras will record 24/7, surveillance will not be monitored constantly. Instead, security camera footage will only be reviewed on a periodic basis or in response to a specific incident. Residents and their guests will not be under active continuous surveillance when they are in the range of a camera.
- Camera recordings will be used for the investigation of security and safety incidents, and will not be used for purposes unrelated to safety or security.
- Camera recordings will be stored on a cloud-based system, and therefore there will be 10 days of continuous video and 60 days of “event” video accessible at any given time.
- Camera recordings will be destroyed after 60 days, unless preserved in connection with a specific reported incident. If an incident is reported to the I'On Assembly in accordance with this policy, and if information relevant to the incident was recorded, then the relevant portion of the recording will be preserved for 60 days after the date the incident was reported to the I'On Assembly.

Management of Video Surveillance Systems

The I'On Assembly HOA is responsible for the management of the camera surveillance system and will maintain exclusive control over the recordings produced by this system.

Video Surveillance Access

- Camera recordings will only be released internally to the I'On Assembly Board, or to law enforcement personnel, in connection with safety or security incidents. Camera recordings will not be released to any other party, except in response to a valid subpoena. Camera recordings will not be made directly available to I'On Assembly residents or the general public, and any such requests will not be accommodated.
- In the event that a security incident occurs, the affected resident or guest should report the incident to the police department. If the event occurred on the community dock in an area where video surveillance coverage is available, the affected residents or guests should also report the issue to the I'On Assembly Manager, and the Manager will review the recordings to determine if any information relevant to the incident was recorded.
- If a resident or guest believes that security camera footage would assist in the investigation of an incident, the resident or guest should contact the police and direct the police to contact the I'On Assembly General Manager to request information about security camera footage. If the I'On Assembly has a relevant recording, a copy of the relevant portion of the recording will be produced and made available to the police upon the receipt by the I'On Assembly of a blank flash drive from the requesting party.

This is to certify that the I'On Board of Directors adopted this resolution, effective March 15, 2021 until such date as it may be modified, rescinded or revoked.