

# Minor Change Application Checklist for Screening of Trash & Recycle Service Area when....

1) Fencing screen will not exactly match an existing fence on your property.

### OR IF

2) Installing a hedge screen with plant material not from the approved list below.

#### Required application items:

- \_\_\_\_\_ Review Fee
- \_\_\_\_\_ Pictures of the house elevations showing existing landscape.
- \_\_\_\_\_ Identify proposed location on property via site plan and provide pictures of the surrounding area.
- \_\_\_\_\_ Written confirmation that the proposed trash & recycle location with screening is located on your property.

#### Provide the additional requirements listed below that are applicable to the request:

- \_\_\_\_\_ If building a fence screen that will attach to another structure or be embedded in the ground also provide the following:
  - Detailed construction & design drawings with dimensions.
  - Show gate style & construction details and include gate hardware information.
  - Provide details on post cap finish.
- \_\_\_\_\_ If installing hedge plants not on the pre-approved hedge plant list for screening trash & recycle also provide the following:
  - Hedge plant material name, gallon size, quantity and spacing.
  - Provide detailed pictures that clearly indicate the location/placement of proposed hedge screen plants and surrounding area.

#### !On Approved Hedge Plants for screening trash & recycle

Botanical Name	Common Name	Size	Remarks
Magnolia 'Little Gem'	Little Gem Magnolia	15 gal- 30 gal.	24"- 30" spacing; full to ground
Myrica cerasifera	Wax Myrtle	15 gal.	30" spacing; full to ground
Gardenia jasminoides	Gardenia	30 gal.	30"- 36" spacing; full to ground
Ilex vomitoria	Yaupon Holly	15 gal.	30" spacing; full to ground
Illicium parviflorum	Anise	15 gal.	30" spacing; full to ground
Podocarpus macrophylla	Japanese Yew	15- 30 gal.	12" -18" spacing
Viburnum odoratissimum	Sweet Viburnum	15 gal.	24"- 30" spacing; full to ground