



Review fees:

1. **Minor changes review fee: \$50.00**

2. **Extensive changes review fee: ½ of the original review fee.**

Change to Approved Design - Review Application

For requesting review & approval of any desired change(s) to a current approved plan/project. The application must be reviewed and approved before the change can be made.

One hardcopy of the complete application package must be delivered to the IDC office for IDC review. It is the homeowner's responsibility to print/supply the application requirements and to deliver the complete application package to the IDC office for a review. Also, email the complete application in PDF format in one email for digital filing purposes.

Date: _____

Address: _____ Lot Number: _____

Owner(s): _____

Address: _____

Phone: _____ Email: _____

Designer: _____

Address: _____

Phone: _____ Email: _____

Contractor: _____

Address: _____

Phone: _____ Email: _____

Person Submitting Application: Owner Designer Contractor

Submittal Requirements: Please refer to the application checklist for the item(s) you want to change. Each checklist has a list of submittal requirements to include in the application package for IDC review. If you are requesting to change several items on one application, please note that there will be some overlapping on the checklists. The checklists can be found on www.ioncommunity.com under the IDC tab.

Explain reasons for the design change to your previously approved design below.

Important IDC information.

- 1) *IDC meetings are held the 1st and 3rd Tuesdays of the month unless otherwise noted.*
- 2) *The IDC has 30 days, from the date that a complete application was submitted, to notify you of their decision.*
- 3) *IDC approval is valid for 6 months. If an approved project is not started within 6 months from approval date, the approval expires. If an application is reviewed but not approved with additional items requested to be submitted and those items are not submitted within 6 months, the application expires.*
- 4) *Once an application or an approval expires, a new application and fees must be submitted to move forward with the proposed project.*
- 5) *Approved projects must be completed within 12 months from the initial approval date.*