

BOARD MINUTES POLICY

The Board will hear, consider and review any documents or prepared statements submitted by either homeowners or Board members, but such materials will not be incorporated into or posted with the Board Meeting Minutes.

Minutes are summaries of discussions and records of actions taken. They are not transcripts. Incorporating documentation or prepared statements from homeowners or Board members may be viewed as implying Board endorsement of the materials or opinions. It also allows the possibility for insertion of incorrect, misleading or slanderous material into the record.

This policy does not apply to actual third party documentation provided by a Board member, such as an attorney's opinion, an engineering report, or a vendor's bid, to be entered into the record as a basis for Board action.

This is to certify that the Board of Directors adopted this resolution effective April 18, 2013 until such date as it may be modified, rescinded or revoked.